

# CYNGOR CYMUNED GORS-LAS COMMUNITY COUNCIL

Minutes of the June Ordinary Monthly meeting of the Gors-las Community Council

held at Ysgol Gynradd Gymunedol Gorslas on 10<sup>th</sup> June 2024, at 19.00 hrs.

## 46.0 Agenda Item 1: Record of those Present/Apologies

- Cllrs: Kevin Jones (Vice Chair) Simon Martin Nia Lewis, Chris Wilkins, Catrina Williams, Melody Gronow, Elinor Goldsmith, Linda Williams, and Clive Green.
- Others: Hefin Jones, Translator and Llew Thomas, Clerk to the Council.
- Apologies for absence: Cllrs, Nick Beckett, Clive Douch, Andrew King and Tina Butler.
- **Resolved to:** Record and note and approve the reason for absences.

## 46.1 General.

- In the absence of Cllr Beckett, it was unanimously agreed that Cllr Kevin Jones Chair the meeting.
- Cllr Jones duly welcomed everyone to the meeting which was declared open at 19.30hrs.
- **Resolved to:** Proceed with the order of business.

## 47.0 Agenda Item 2: Declaration of Interest

- There were no items in respect declarations of interest were required.
- **Resolved to:** Note and record accordingly.

## 48.0 Agenda Item 3: Minutes of Previous Meeting.

- The minutes of the Annual and Ordinary meetings of the Council held on 13 05 24 were considered in detail by members.
- Minutes of the Council meeting held on 08.05.24 would be considered at the June meeting
- **Resolved to:** Approve the minutes as being an accurate record of discussions and decisions made.

## 49.0 Agenda Item 4: Opportunity for the Public to Address the Meeting.

- No members of the public present and no requests to address the Council had been received.
- **Resolved to:** Receive and note the information provided.

## 50.0 Agenda Item 5: Corporate Matters.

### 50.1 Clerk/RFO Vacancy.

- At the closing date the Clerk reported that no applications for the post had been received. .
- There had been no further progress in relation to a joint working with another Council.
- **Resolved that:**
  - (i) The post be re-advertised.
  - (ii) Further contact be made in relation to convening a meeting with a partner Community Council.
  - (iii) If necessary, the working group meet, consider and report back to Council on options for alternative job descriptions, duties and or structures for fulfilling the duties of the post.
  - (iv) Councillors consider how they could, for a temporary period, undertake the duties of the post. Each ward to nominate a member to work with the current post holder to gain experience and knowledge of the duties and requirements.
  - (v) The contract of the current post holder be extended until 09.07.24

## 50.2 Member Vacancies Cefneithin and Drefach Ward.

- No expressions of interest had been received in respect of either vacancy.
- **Resolved that:**
  - (i) Members continue to seek to recruit representatives.
  - (ii) Cllr King be asked to kindly update the Council's Facebook page to highlight the vacancies.

## 50.3 Pre-General Election Protocol.

- It was reported that a general election has been called for 04.07 24.
- Guidance has been issued to members regarding the protocol to be followed during this period.
- **Resolved to:** Receive and note.

## 50.4 Dog Fouling Reporting.

- (i) Following recent incidents at Gorslas Park an enquiry was made of the County Council regarding the appropriate process and mechanism to enable the public to report and provide evidence of incidents of dog fouling.
  - (ii) The County Council advise that Dog fouling incidents can be reported anonymously via a dedicated website or by e mailing the Carmarthenshire County Council's contact center.
  - (iii) Officer had also offered to give a presentation on the matter to the pupils.
- **Resolved:**
    - (i) The option of an officer giving a presentation to pupils be discussed with the school.
    - (ii) Details of the reporting mechanism be published on the Community Council website.
    - (iii) Discussions take place with Gorslas school on including an item regarding the signage and reporting mechanism in the weekly school newsletter.

## 50.5 General Update.

- A schedule detailing progress on implementing previous decisions and actions had been provided.
- Members considered and discussed the merits of contacting Drefach school in relation to a possible official unveiling of the Rebecca Riots and Historical Information Board Signs at Drefach Park
- **Resolved:**
  - (i) To receive and note the information provided in the update report.
  - (ii) To contact Drefach school in relation to an official unveiling of the signs in the Autumn.

## 51.0 Agenda Item 6: Park Matters

### 51.1 Cefneithin Park: Application for Use for School Sports 12.06.24.

- An application had been received for the use of the park and MUGA for the annual school sports.
- Following consultation with members the request was granted subject to the school undertaking the necessary risk assessments and providing their own indemnity insurance.
- **Resolved to:** Receive, note and confirm the actions taken.

### 51.2 Gorslas Park Car Park: Vehicles

- It had been noted that a camper vehicle had been left in the park car park for several days.
- This had highlighted the fact that it had not been possible to close the height restriction barriers since their repair after being hit by a vehicle earlier in the year.
- That issue was resolved on 24.05 24 and the barrier closed after the vehicle had vacated the car park.

- **Resolved:**
  - (i) Receive, note and approve the actions taken.
  - (iii) To include no overnight stay/ no stay over 4 hrs. in car park on new park signs.

**51.3 Gorslas Park Pirate Ship.**

- It was reported by a member of the public on 10.05 24 that the spring on the item of play equipment had been broken. An inspection was undertaken by the Clerk that day and red warning tape placed on item to avoid use.
- Carmarthenshire County Council operatives inspected the item the following day identifying a need for a new spring.
- As it is a safety related item the Clerk has ordered a new spring at a cost of approx. £200 from the manufacturer and an instruction given to the County Council to fit..
- **Resolved:** To receive, note and approve the actions taken.

**51.4 Gorslas Park: Raised Manhole Cover 13.05 24.**

- It was reported that a raised manhole cover adjacent to a footpath leading to and from the school represented a trip hazard for pupils and the public.
- To avoid the possibility of injury an instruction was given to the County Council to attend to the issue with the repair being completed on 24.05 24.
- **Resolved to:** Receive, note and approve the actions taken.

**51.5 Gorslas Park Car Park.**

- A member of the public indicated to the Clerk that a vehicle had recently been stolen from the park car park after being left their overnight.
- They made an enquiry regarding the availability of CCTV coverage. The Clerk advised that the incident should be reported to the Police and access to CCTV coverage would be made available to Police Officers.
- **Resolved to:** Receive, note and approve the actions taken.

**52.0 Agenda Item 7: Local Issues.**

**52.1 Temporary Road Closure C2066 Porthyrhyd from the junction with B4310.**

- Carms C.C advise of a one-day closure on 23.07.24 to enable poling works on behalf of BT.
- **Resolved to:** Receive and note.

**52.2 Incident Gorslas Square/ Cefneithin Road 10 05 24**

- An enquiry was received from a member of the public regarding the availability of CCTV coverage regarding an incident involving two vehicles and an alleged altercation at the above locations.
- The Clerk advised that the incident should be reported to the Police to whom access to the CCTV coverage would be provided.
- **Resolved to:** Receive and note.

### 52.3 Gorslas: School Crossing Patrol.

- A report had been received that, following the resignation of the post holder a replacement had not been provided. The County Council were undertaking a survey to ascertain whether there was a need for the provision.
- The school had not been notified of the withdrawal of the service and had thus not been able to contact parents to alert them to the fact that there was no crossing patrol.
- **Resolved that:**
  - (i) The County Council be contacted, advised of the danger, and asked to provide a temporary replacement pending the outcome of the survey.
  - (ii) The County Council be advised of the need to consider the provision of a safe crossing point at the location to cater for the pupils attending the school but also the wider needs of the community in accessing the park and local amenities.

### 52.4 Drefach: Noticeboard layby Heol Cwmmawr at site of the old Ysgol Y Gwendraeth.

- Discussion took place in relation to the fact that the noticeboard seemed to have been unused for a number of years and whether there was an opportunity to gain access to the board or relocate it to the Heol Caegwyn Road.
- It was noted that the board was not owned by the Community Council and was on land in the ownership of the County Council.
- **Resolved to:** Discuss the matter with the County Councillors at the June meeting.

### 53.0 Agenda Item 8: Members Reports.

- There were no items for discussion under this heading.
- **Resolved to:** Receive and note.

### 54.0 Agenda Item 9: Correspondence.

#### 54.1 Consultation/Survey Revision 20 m.p.h. speed limit.

- Members noted that guidance had been provided by Ken Skates the Cabinet Secretary for North Wales and Transport in the Sennedd in relation to the review of the 20-m.p.h. speed limit.
- The Chair reminded members of the opportunity provided by the County Council for individuals to propose that, on any stretch of road in the County, the 20-m.p.h. speed limit be revised.
- **Resolved to:** Receive and note the information provided.

#### 54.2 Correspondence

- Consideration was given to the schedule of items of correspondence received since the last meeting.
- **Resolved to:** Receive and note.

### 55.0 Agenda Item 10 One Voice Wales.

#### 55.1 Training Courses.

- Details of courses available forwarded to members. Interested parties to contact Chair and Clerk.
- **Resolved to:** Receive and note.

**55.2 Guidance Document.**

- Electronic copies of the following documents were available from the Clerk: -
  - (i) Pre- General Election Protocol
  - (ii) New Local Places for Nature Resources.
  - (iii) Recruitment and Retention of Clerks/Responsible Financial Officer.
  - (iv) OVW Response to Environmental Principles Governance and Biodiversity Targets.
  - (v) Climate Toolkit Workshops.
  - (vi) Working Digitally Courses
- **Resolved to:** Receive and note the information provided.

**55.3 Innovative Practice Conference, Llanelwedd: 03.07.24**

- Invitation to attend the event which will focus on addressing the diverse needs of communities. Cost £65 per delegate.
- **Resolved to:** Receive and note the information provided.

**56.0 Agenda Item 11: Planning Matters.**

**56.1 Planning Applications.**

- Members considered a schedule of planning applications received from the County Council during the period.
- **Resolved to:** Receive and note the information provided.

**57.0 Agenda Item 12 Finance.**

**57.1 Annual Return 2024:**

**57.1.1 Consider Comments by Independent External Auditor.**

- The draft return, together with the relevant documentation had been provided to the Independent Auditor for review and checking in accordance with the terms of the letter of engagement.
- The Council is required to consider the findings of the auditor which are as follows: -
  - (ii) All control objectives tested proved satisfactory.
  - (iii) There are no matters which the auditor requires to be brought to the attention of the Council.
  - (iv) Audit Opinion: Assurance can be expressed in the governance arrangements and the financial statement of Gorslas Community Council for the financial year 2023/24.
- **Resolved to:** Receive and note/action.

**57.1.2 Annual Return 2023-24.**

- Under the direction of the Chair members proceeded to consider each line of the Annual Return.
- **Resolved:** That members are satisfied that the statements made are true and accurate and that the Chair be authorised to sign the Annual Return to that effect.

**57.2 Receipts/Payments Through Bank May**

**57.2.1 Income:**

From	Description	£
None	None	

- **Recommend:** To receive and note the information provided.

### 57.2.2 Expenditure

Chq No	Payee	Description	£
D/D	OVO Energy	Charge P Conv	38.00
D/D	Three Network	Monthly Charge	21.31
D/D	Information Commissioners Office	Registration 24-25	35.00
105313	Bowen & Weaving	Stationery Supplies	32.10
105309	TBM Ltd	Litter Pick Charge Jan/Feb/March	1,560.00
105317	Staff	Refund Trav Audit Papers and Locks	83.70
105312	Staff	Wages April	1,300.48
105316	One Voice Wales	Membership 24/25	937.00
105321	Bevan & Buckland	Payroll charge Feb March April	97.20
105324	Clear Insurance Management	Insurance Policy Renewal 24/25	2,289.10
105323	Capel Seion	Hire Vestry Meeting 13 05 24	30.00

- **Recommend:** Note, receive, and approve the payments made

### 57.3 Payment Approval Current Month

Ref	Payee	Description	£
D/D	OVO Energy	Monthly Charge P Conv	46.00
D/D	Three Network	Monthly Charge Sim	21.31
105321	Bevan & Buckland Ltd	Payroll Charge Feb/May/June	97.20
105323	Capel Seion	Hire Vestry 08 04 24 23 04 24	30.00
105324	Clear Insurance Management	Insurance Policy 24-25	2,289.16
105325	SLCC	Membership 24-25	188.00
105326	Menter Cwm Gwendraeth	Translation	304.50
105327	V L Llewellyn	Audit 23-24	600.00
105328	Centreprise International Ltd	Licence 365 One year	808.59
105329	Capel Seion Drefach	Hire Vestry Meeting 13 05 24	15.00
105330	Danfo (UK) Ltd	Charge P Conv and Parks	1,440.00
105331	Wrenvale N+L Ltd	Charge Grass Cutting Inst	1,286.40
105332	Clerk	Wages June	1,336.29
105333	Carms CC	Qtr. 1 Employee/Er Contributions	1,878.50
105334	HMRC	Qtr. 1 Employee/Er Contributions	1,679.92

- **Recommend:** Approve the payments subject to satisfactory services/goods being received.

### 57.4 Applications for Financial Assistance.

- The Council has powers to provide assistance to organisation where it is of the view that there is a benefit to residents or the area which is commensurate with the amount awarded.

#### 57.4.1 Capel Seion Drefach

- An application for financial assistance towards the annual cost of maintaining the two cemeteries which cater for residents of the area.
- **Resolved:** That a contribution of £250 pe provided to assist with the costs.

### 58 Agenda Item 13 Next Meeting:

- Monday 08.07.24. Venue to be advised.
- There being no further items of business the Chair declared the meeting closed at 20: 25.