

CYNGOR CYMUNED GORS-LAS COMMUNITY COUNCIL

Minutes of an additional ordinary July meeting of the Gors-las Community Council
held at Ysgol Gynradd Gymunedol Gorslas, Gorslas on 8th July 2024, at 18:30hrs.

59.0 Agenda Item 1: Record of those Present/Apologies

- Cllrs: N Beckett (Chair), Simon Martin, Chris Wilkins, Clive Douch, Melody Gronow, Tina Butler and Clive Green.
- Others: Hefin Jones (Translator) Llew Thomas, Clerk to the Council.
- Apologies for absence: Cllrs Kevin Jones, Linda Williams, Nia Lewis, Elinor Goldsmith and Andrew King.
- **Resolved:** To note, record and accept the reasons given for the absences.

60.1 General.

- The Chair welcomed everyone to the meeting which was declared open at 18.30hrs.
- **Resolved:** To proceed with the order of business.

61.0 Agenda Item 2: Declaration of Interest

- No declarations of interest were made.
- **Resolved to:** Note and record the position.

62.0 Agenda Item 3: Minutes of Previous Meeting.

- The minutes of the previous meeting would be presented and considered at a future meeting.
- **Resolved to:** Receive, note, and approve the information provided.

63.0 Agenda Item 4: Opportunity for the Public to Address the Meeting.

- There were no members of the press or public present.
- **Resolved to:** Receive and note the position.

64.0 Agenda Item 5: Interviewing of Candidates for the post of Executive Officer /RFO.

64.1 Interview Candidate A

- The candidate was greeted and welcomed by the Clerk and shown to a waiting area.
- An explanation of the interview process was provided following which they were presented with the pre-prepared questions which the candidate would be asked to answer at interview.
- The candidate was given an opportunity to read the questions and asked by the Clerk if they required clarification or further details regarding the questions. As there were no such issues the candidate was given 15 minutes preparation time.
- At the end of that period the Clerk accompanied the candidate to the interview with members.
- The Chair welcomed the candidate and introduced them to members. The candidate was invited to commence answering the questions when they felt comfortable to do so.
- The Candidate then proceeded to answer each of the pre-prepared question in turn.
- At the end of that period members asked the candidate questions regarding the answers they had given and the requirements of the post.
- The candidate was then provided with an opportunity to ask questions of the Council to which responses were provided.

- The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council's decision within a few days.
- The candidate thanked the Council for the opportunity to be considered for the post following which they left the room.

64.2 Interview Candidate B

- The candidate was greeted and welcomed by the Clerk and shown to a waiting area.
- An explanation of the interview process was provided following which they were presented with the pre-prepared questions which the candidate would be asked to answer at interview.
- The candidate was given an opportunity to read the questions and asked by the Clerk if they required clarification or further details regarding the questions. As there were no such issues the candidate was given 15 minutes preparation time.
- At the end of that period the Clerk accompanied the candidate to the interview with members.
- The Chair welcomed the candidate and introduced them to members. The candidate was invited to commence answering the questions when they felt comfortable to do so.
- The Candidate then proceeded to answer each of the pre-prepared question in turn.
- At the end of that period members asked the candidate questions regarding the answers they had given and the requirements of the post.
- The candidate was then provided with an opportunity to ask questions of the Council to which responses were provided.
- The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council's decision within a few days.
- The candidate thanked the Council for the opportunity to be considered for the post following which they left the room.
- The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council's decision within a few days.
- The candidate thanked the Council for the opportunity and left the room.

65.0 Decision.

- The Chair asked members if, having heard the candidates, assessed the application forms against the person and job specification they felt that there was a candidate who could be appointed.
- Members responded in the affirmative and it was agreed that there should be a confidential vote. Anonymous voting papers were provided and returned to the Clerk who advised that the voting had been unanimous that candidate B, Catrina Williams, be appointed to the position.
- **Resolved:**
 - (i) That an offer of employment be made to Catrina Williams subject to:
 - a. Satisfactory references being received.
 - b. That the appointee undertake the Cilca course during the period of contract.
 - (ii) The position be filled as soon as possible and within one month of the appointment.
 - (iii) The contract of the current Clerk/R.FO. terminate at the end of the month i.e. 31 07 24.

66.0 Agenda Item 6 Next Meeting:

- Next Meeting 08.07.24. at 19:30hrs at Ysgol Gymunedol Gorslas.
- There being no further business to transact the Chair declared the meeting closed at 20: 10hrs.